

**St. Matthews Fire Protection District  
Board of Trustees  
September 14, 2023**

A meeting of the St. Matthews Fire Protection District Board of Trustees took place on September 14, 2023, at the district's headquarters: 240 Sears Avenue, Louisville KY 40207.

Board members present were Chairman Rick Tonini, Secretary Kathy Wrigley, Treasurer Michael Abell, Trustee Marshall Bradley, Trustee Brendan Montgomery, Trustee Chris Mooser and Trustee Jim Seiler.

Also present were Chief Nicholas Clark, Deputy Chief Stuart Monohan, Assistant Chief Frank Flynn, Captain Joe Bewley, Sergeant Bobby Agnew, Firefighter Cody Burton, Firefighter Derrick Clarkson, Human Resource Manager Michael Frantz, Attorney Mark Leach, Auditors Jim Tencza and Nick Reynolds, and Administrative Assistant Terri Livers.

Chairman Rick Tonini called the meeting to order at 4:01 PM.

The minutes for the August 10, 2023, regular board meeting were approved by motion of Secretary Kathy Wrigley. Second by Trustee Brendan Montgomery. Motion Carried.

The minutes for the August 26, 2023, special board meeting were approved by motion of Trustee Marshall Bradley. Second by Secretary Kathy Wrigley. Motion Carried.

**Treasurer's Report**

Treasurer Michael Abell provided the treasurer's report as outlined in the comments prepared by Accountant Robin Roberts. He specifically mentioned EMS billing, gross wages, fuel costs, and Interest Income. Chairman Tonini advised that the legislative commission formed to study merger, has concluded that EMS operations in the Louisville/Jefferson County area, need to improve.

Approval of the August expenditures were motioned by Trustee Brendan Montgomery. Second by Trustee Marshall Bradley. Motion Carried.

**Old Business**

*Audit* – Auditors Jim Tencza and Nick Reynolds presented details of the 2023 fiscal year end DRAFT audit for both our general operations, and compliance with federal grants received (total exceeded \$750,000 threshold with receipt of AARPA funds). No material weaknesses or deficiencies were found. The board was asked to review the document and forward any questions or concerns that they may have by close of business on Tuesday, September 19. Hearing none; the audit will become final on Wednesday, September 20. Motion of approval by Treasurer Mike Abell to approve the document as presented with the review period and subsequent finalization, pending any additional comments that may be submitted. Second by Trustee Jim Seiler. Motion Carried.

*EMS Report* – Paramedic Emily Johnson, Paramedic Joe Prather, and Paramedic William Spicer were all promoted to EMS Battalion Chiefs and are currently working in their new 24/48 capacity.

Fire and EMS statistical reports were provided with the board packages. Discussion held regarding the EMS statistics, pertaining to the number of runs by other districts into the St. Matthews FPD when our units are responding elsewhere. Assistant Chief Mike Riordan was on vacation. He will be available for questions at the October meeting.

### **Executive Session**

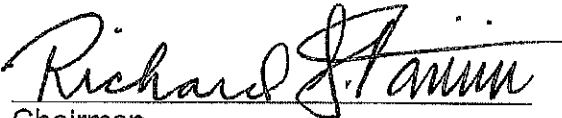
Secretary Kathy Wrigley requested an executive session of the board members for the discussion of personnel matters. The session began at 5:32 PM. Motion by Trustee Chris Mooser to adjourn the executive session at 5:52 PM with no action taken. Second by Trustee Jim Seiler. Motion Carried.

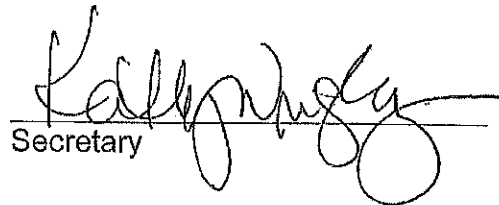
### **Adjournment**

There being no further discussion to be brought forth, the meeting was adjourned at 5:53 PM. Motion by Trustee Brendan Montgomery. Second by Treasurer Mike Abell. Motion Carried.

The next meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, October 12, 2023.

The next meeting of the Jefferson County Suburban Fire Service is tentatively scheduled for January 18, 2024.

  
Chairman

  
Secretary

*Supporting documents as referenced may be obtained by contacting the  
St. Matthews Fire Protection District.*