

**St. Matthews Fire Protection District  
Board of Trustees  
February 15, 2024**

A meeting of the St. Matthews Fire Protection District Board of Trustees took place on February 15, 2024, at the district's headquarters: 240 Sears Avenue, Louisville KY 40207.

Board members present were Chairman Rick Tonini, Secretary Kathy Wrigley, Treasurer Mike Abell, Trustee Marshall Bradley, Trustee Brendan Montgomery (remote), Trustee Chris Mooser and Trustee Jim Seiler.

Also present were Chief Nicholas Clark, Deputy Chief Stuart Monohan, Assistant Chief Mike Riordan, Human Resource Director Michael Frantz, Major David Joels, Captain Ryan Helton, Sergeant Derek Andriakos, Firefighter Cameron Marshall, Accountant Robin Roberts, Attorney Mark Leach and Administrative Assistant Erin Grant.

Chairman Rick Tonini called the meeting to order at 4:03 PM.

The minutes for the January 18, 2024, board meeting were approved by motion of Secretary Kathy Wrigley. Second by Treasurer Mike Abell. Motion Carried.

**Treasurer's Report**

Treasurer Mike Abell reviewed the highlights from the comments to financials report. He made note that 97% of the budgeted tax revenue YTD has been received with the remaining to trickle in over the next couple of months. Unscheduled overtime will significantly decrease beginning with next month's report as the new recruits who graduated at the beginning of February have filled vacant positions within the department. Accountant Robin Roberts highlighted the increase in HB MCO Income from \$37,342 to \$61,232 for the 2024 calendar year. Approval of the January expenditures were motioned by Treasurer Mike Abell. Second by Trustee Marshall Bradley. Motion Carried.

**Old Business**

*CPA Discussion – Managing Director Change* – The plan of changing managing directors with Dean Dorton for the FYE June 30, 2024, which was approved at the January 2024 meeting, has been put into motion. A meeting was held with Jim Tencza from Dean Dorton to begin the process of bringing on another assurance director for the department's account.

*Stryker EMS Equipment* – All of the Stryker EMS Equipment that was purchased has been received and installed. The crews have all received training on the equipment and have been using them in the field for about a week. The equipment expenses totaled \$422,000 compared to the \$500,000 expense that was approved at the December 2023 meeting. Assistant Chief Mike Riordan noted that the change to the Stryker equipment now gives us the ability to operate interchangeably with most other departments as this type of brand of equipment is widely used. It was also reported that the remount of

ambulance 148A is still on schedule and is expected to be complete by the end of April 2024/early May 2024.

*FSEDI Program – Chief Clark* – Chief Nicholas Clark attended the first convention for the FSEDI program from February 3<sup>rd</sup> – February 9<sup>th</sup> in Virginia and touched on the highlights of his week with 24 other fire service leaders from around the country. He learned a lot during his time there and is pleased to be a part of the program.

## **New Business**

*Purchase of Refurbished Cardiac Monitors* – Two cardiac monitors in our supply are out of service and are in need of replacement. The maintenance contract on these monitors will expire in October and will not be able to be worked on after that. Chief Nicholas Clark and Assistant Chief Mike Riordan discussed the situation we are facing with all of the EMS equipment being of the same age and likely requiring repair within the same timeframe. We will be putting together an EMS equipment replacement plan to help budget for needed equipment in the future. Assistant Chief Frank Flynn conducted research in which he found a vendor who is offering the best deal on the purchase for a cost of \$30,390. We will negotiate a maintenance contract with Stryker for the four existing functioning cardiac monitors in our supply and would be able to add the new refurbished models to the contract upon purchase. Approval of the purchase of two refurbished LifePak 15 cardiac monitors was motioned by Trustee Marshall Bradley. Second by Trustee Jim Seiler. Motion Carried.

## **Fire & EMS Operation Report**

*Fire Report* – The newly graduated recruit class started their 24/48 shifts on February 3<sup>rd</sup>, 2024 and are assimilating well with their crews. The addition of the recruits has helped to fill six of the seven vacancies on the suppression side. With the potential of a few more vacancies in the coming months, we will be looking to put another recruit class through the AMFEMS Fire Academy in July. Follow up discussion was held to compare hiring laterally to hiring new recruits and why STMFPD feels that hiring recruits helps to build longevity, success, and connection.

*EMS Report* – Chief Nicholas Clark informed the board of House Bill 388 which passed the House last week and the likelihood of it passing the Senate. This bill would require Louisville Metro to pay suburban fire departments for responding to EMS runs made into the urban services district. Discussion was held amongst the board regarding the concern of potential repercussions if this bill passes. Assistant Chief Riordan provided the statistics for January and explained that mutual aid amongst the suburban fire districts breaks even however the concern is with the number of responses that our units are making within the urban services district.

## **Executive Session**

A motion was made by Trustee Marshall Bradley to go into an executive session of the board members for the discussion of a legal matter. Second by Trustee Chris Mooser.

The session began at 4:52 PM. Motion by Trustee Marshall Bradley to adjourn the executive session at 5:31 PM. Second by Trustee Mike Abell. Motion Carried.

Once back in Regular Session, a motion was made by Mike Abell to approve back State Incentive pay totaling \$228,270.23 for current and impacted retired/previous employees going back 5 years. Second by Marshall Bradley. This amount was confirmed by our accounting firm, Dean Dorton, who provide the service for our annual audit. Each current employee attended a meeting whereby Chief Nick Clark explained the error. Each impacted retiree/previous employee will receive a letter of explanation with their check. This letter was written with the advice and guidance of Karen Paulin, Counsel. Monies are to be paid out by March 15, 2024.

### **Adjournment**

There being no further discussion to be brought forth, the meeting was adjourned at 5:36 PM. Motion by Trustee Mike Abell. Second by Trustee Marshall Bradley. Motion Carried.

The next meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, March 21, 2024.

The next meeting of the Jefferson County Suburban Fire Service is tentatively scheduled for July 10, 2024.

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Chairman

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Secretary

*Supporting documents as referenced may be obtained by contacting the  
St. Matthews Fire Protection District.*