

**St. Matthews Fire Protection District
Board of Trustees
November 14, 2023
Special Meeting**

A special meeting of the St. Matthews Fire Protection District Board of Trustees took place on November 14, 2023, at the district's headquarters: 240 Sears Avenue, Louisville KY 40207. This meeting was considered special, due to rescheduling the established regular meeting date of November 9.

Board members present were Chairman Rick Tonini, Secretary Kathy Wrigley, Treasurer Michael Abell (remote), Trustee Marshall Bradley, Trustee Brendan Montgomery, Trustee Chris Mooser and Trustee Jim Seiler.

Also present were Chief Nicholas Clark, Deputy Chief Stuart Monohan, Assistant Chief Frank Flynn, Human Resource Director Michael Frantz, Training Officer Dwayne Davis, Captain Ryan Helton, Sergeant Aaron Nilsson, Battalion Chief Bill Spicer, Attorney Mark Leach, Architect Chris Cottingim, and Administrative Assistants Terri Livers and Erin Grant.

Chairman Rick Tonini called the meeting to order at 4:01 PM.

The minutes for the October 10, 2023, special board meeting were approved by motion of Secretary Kathy Wrigley. Second by Trustee Marshall Bradley. Motion Carried.

Treasurer's Report

Treasurer Michael Abell reviewed the highlights from the comments to financials report. Follow up discussion held regarding exceeding budget YTD for overtime caused by several vacancies in the department. Chief Clark discussed the strategies in place to fill these vacancies and how to mitigate this for the future.

Approval of the October expenditures were motioned by Trustee Brendan Montgomery. Second by Trustee Kathy Wrigley. Motion Carried.

Old Business

Bunk Room Project – Copies of the Progress Meeting Report, Pay Application and Change Order will be provided after the meeting. Chris Cottingim offered a verbal update of the documents to be received. As of November 2, the project is 95% complete and we are under budget by \$1,000. Crew members began moving in on November 11.

Change Order #4: \$1,552.50 (Bornstein contract increased for window paint and sills)
Motion of approval by Trustee Brendan Montgomery. Second by Trustee Jim Seiler.
Motion Carried.

Change Order #5: \$14,828.74 (Eckart Supply, Willis Klein, Engineered Floors, Ohio Valley Flooring direct vendor pay) Motion of approval by Trustee Brendan Montgomery. Second by Trustee Jim Seiler. Motion Carried.

Pay Application # 3: Bornstein General Contracting \$50,636.00
Motion of approval by Trustee Brendan Montgomery. Second by Trustee Chris Mooser. Motion Carried.

New Business - None

Fire & EMS Operation Report

Fire Report – Chief Clark reported on the following items:

New Hires – Introduction of new Training Officer, Dwayne Davis and Office Administrator, Erin Grant.

EMS Report – Chief Clark reported that a lot of runs are being made in the metro which is no change when comparing this month to last month.

Fire and EMS statistical reports for September were provided with the board packages. Discussion held regarding continued concern with the overextension of our resources outside of our district.

Executive Session

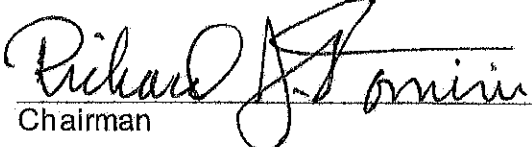
Chairman Rick Tonini requested an executive session of the board members for the discussion of personnel matters. The session began at 4:30 PM. Motion by Trustee Chris Mooser to adjourn the executive session at 5:30 PM with no action taken. Second by Trustee Jim Seiler. Motion Carried.

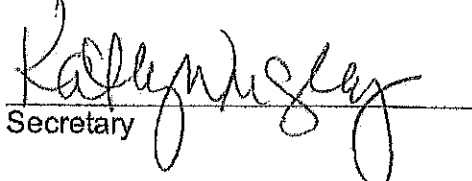
Adjournment

There being no further discussion to be brought forth, the meeting was adjourned at 5:31 PM. Motion by Trustee Marshall Bradley. Second by Trustee Brendan Montgomery. Motion Carried.

The next meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, December 14, 2023.

The next meeting of the Jefferson County Suburban Fire Service is tentatively scheduled for January 18, 2024.


Chairman


Secretary

*Supporting documents as referenced may be obtained by contacting the
St. Matthews Fire Protection District.*