

**St. Matthews Fire Protection District
Board of Trustees
October 13, 2022**

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2022 OCT 13 PM 5:54

A regular meeting of the St. Matthews Fire Protection District Board of Trustees took place on October 13, 2022 at the district's headquarters: 240 Sears Avenue, Louisville KY 40207.

Present were Chairman Rick Tonini, Secretary Kathy Wrigley, Treasurer Nick Heilmann, Trustee Mike Abell, Trustee Marshall Bradley, Trustee Christine Kesler, and Trustee Chris Mooser. Also present were Chief Nicholas Clark, Assistant Chief David Howser, Assistant Chief Stuart Monohan, Assistant Chief Mike Riordan, Major Rick Baker, Human Resource Manager Michael Frantz, Accountant Robin Roberts, Attorney Mark Leach, and Administrative Assistant Terri Livers.

Also present were Captain Mo Tischendorf, Sergeant Paramedic Chris Becker, Firefighter Cameron Marshall, and Fire Marshal Stephen Dunlany.

Chairman Tonini called the meeting to order at 4:01 PM.

The minutes for the September 15, 2022 meeting were approved by motion of Secretary Kathy Wrigley. Second by Trustee Mike Abell. Motion Carried.

Treasurer's Report

Accountant Robin Roberts referenced the Comments to Financials distributed with the board package. Hard copies of the FYE June 30, 2022 audit were provided as well.

Approval of the September expenditures were motioned by Treasurer Nick Heilmann. Second by Secretary Kathy Wrigley. Motion Carried.

Old Business – None

New Business – None

Fire Chiefs Report

Chief Nicholas Clark offered the following report:

- We have six recruits remaining in the joint recruit class with AMFEMS. Department mentors have been assigned to each of the recruits. All reports indicate that they are doing well. The first portion of their training will focus on studies to become an EMT, with EMS ride time to begin in November.
- We currently have five vacancies overall, plus two that are off on long term injury, and our temporary full-time member will be leaving us in January. Length of service for EMS will be offered for lateral hires in hopes of attracting quality EMT or Paramedic candidates, and a survey will soon be generated to get feedback

from our employees regarding possible implementation of additional temporary full-time personnel, as a way to bring some relief to unscheduled overtime (mandatory and otherwise).

- Chief Clark and Assistant Chief Monohan will soon be meeting with an architect to look at changes that are needed to the bunk room at station one, and the general layout of station four.

Assistant Chief Stuart Monohan mentioned the following items:

- Bi-annual service on the apparatus will be performed this month.
- Work on the exhaust systems (grant) will begin in January.

Assistant Chief Mike Riordan reported that the district is rich in paramedics; more-so than most departments, with two more to be added soon from our rank of current EMTs, and two more that will begin their paramedic ride time in January!

The new ambulance is scheduled for state inspection next week before being placed into service, which will then allow us to have two spare units.

Assistant Chief David Howser – ARPA & Crusade for Children

- Contact has been made with all twenty of the municipalities that received federal ARPA funds and commitments have been gathered for funding to support the ordinance passed by Louisville Metro last year, which included a cost sharing stipulation before the suburban fire service could receive any such funding. It is hoped that by Christmas, there could be a distribution for suburban fire members that worked through COVID and are still employed. The exact amount is unknown at this time.
- The St. Matthews Fire Protection District is one of four departments that will receive the 2022 Walton Award from the WHAS Crusade for Children! A breakfast and live remote with Great Day Live will be held at station three on October 25.

Executive Session

Chief Clark requested an executive session at 4:31 PM for the discussion of personnel matters. Motion of approval by Trustee Chris Mooser. Second by Treasurer Nick Heilmann. Motion Carried. The session ended at 4:54 with no decisions being made by the board.

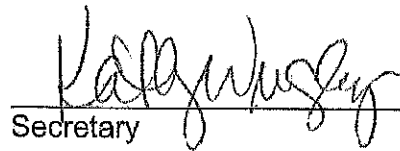
Adjournment

There being no further discussion to be brought forth, the meeting adjourned at 4:55 PM. Motion by Secretary Kathy Wrigley. Second by Trustee Christine Kesler. Motion Carried.

The next meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, November 10, 2022

The next meeting of the Jefferson County Suburban Fire Service is tentatively scheduled in January of 2023. Location to be determined.


Chairman


Secretary

*Supporting documents as referenced may be obtained by contacting the
St. Matthews Fire Protection District.*