



Bobbie Holsclaw
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BOBBIE HOLSCLOW

CLERK

BY: MERISSA SHELBURNE

INDEXING CLERK

BK: FM 2028

PG: 667-669

**St. Matthews Fire Protection District
Board of Trustees
May 11, 2023**

A meeting of the St. Matthews Fire Protection District Board of Trustees took place on May 11, 2023, at the district's headquarters: 240 Sears Avenue, Louisville KY 40207.

Board members present were Chairman Rick Tonini, Secretary Kathy Wrigley, Treasurer Nick Heilmann, Trustee Mike Abell, Trustee Marshall Bradley, Trustee Christine Kesler, and Trustee Chris Mooser.

Also present were Chief Nicholas Clark, Assistant Chief Frank Flynn, Assistant Stuart Monohan, Assistant Chief Mike Riordan, Human Resource Manager Michael Frantz, Accountant Robin Roberts, Attorney Mark Leach, Major Rick Baker, Captain Dan Doyle, Captain Brendan Montgomery, Sergeant Bobby Agnew, Sergeant/Paramedic Chris Becker, Sergeant Trevor Straub, Firefighter Dominic Holly, Firefighter Anthony Perrone, Firefighter Jabin Wright, Paramedic Regina V. Carrico and Architect Chris Cottongim.

Chairman Rick Tonini called the meeting to order at 4:02 PM.

The minutes for the April 13, 2023, meeting were approved by motion of Trustee Mike Abell. Second by Trustee Marshall Bradley. Motion Carried.

Treasurer's Report

Accountant Robin Roberts referenced the Comments to Financials distributed with the board package. Discussion held regarding the financial receipts along with the increased number of EMS calls and transports. Approval of the April expenditures were motioned by Trustee Mike Abell. Second by Treasurer Nick Heilmann. Motion Carried.

Old Business

Update of 2023 Trustee Appointment & Election – Nominations for the firefighter trustee have been closed. Notice of election letter will be sent out to the voting membership with names of the Nominees along with dates/times for absentee voting and election day voting.

Station 1 Bunk Room Construction – Architect Chris Cottingim with 5253 Design Group updated the Board on proposals received for the project. Borenstein General Contracting was low bidder for the project. Project dollars will be in the 2023-2024 Budget. Project work will begin in June 2023. Motion to approve Borenstein as the contractor for Station 1 Bunk Room Construction was made by Trustee Mike Abell. Second by Trustee Marshall Bradley. Motion carried.

New Business

Organizational Chart Updates – Chief Clark reported that with two retirements in the Command Staff, he has updated the Districts Organization Chart and shared that with the

Board. While there are no plans to backfill David Howser's position, Chief Clark is planning to fill Major Montague's now vacant position. He also reported that the new recruits are assimilating well in their crews.

New Health Insurance Provider – With the knowledge that Humana will no longer be providing commercial health insurance plans, Chief Clark and his team began researching other options through Sterling Thompson. There is a plan through Anthem that is more economical and provides better benefits for our staff. The plan will now have a renewal date of July 1st. There will be no more Go365 Wellness plan. Deductible will remain on calendar year.

Preliminary Budget FY 2023-2024 – Discussion and a quick run through of the highlights for the new budget. There are four more employees that are discussing an 8/1/2023 retirement date. The board has a copy of the preliminary budget to review and be prepared to discuss at the June 2023 meeting. Thank you to those who worked on preparing the budget for discussions.

Attorney Mark Leach noted that he has completed a draft of the Bylaws for the Board to review. Mike Frantz will send out an electronic version to each board member to review and be prepared to vote on at the June meeting.

Fire & EMS Operation Report

Fire Report – New quint online today, has already been on a run. It has taken much work in getting it "front line ready."

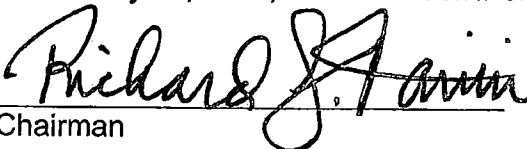
EMS Statistics – Assistant Chief Mike Riordan provided the statistics that were available for March, but explained that the data is still limited, and in some cases, unavailable due to the new CAD implementation on March 13. We will give it some time to hopefully work the bugs out before taking our (JCSFS) concerns to MetroSafe. It was noted that runs out of district continue to increase.

Adjournment

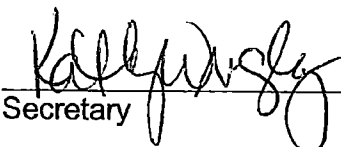
There being no further discussion to be brought forth, the meeting adjourned at 5:33 PM. Motion by Trustee Mike Abell. Second by Trustee Marshall Bradley. Motion Carried.

The next meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, June 8, 2023.

The next meeting of the Jefferson County Suburban Fire Service is scheduled for 10:00 AM on July 12, 2023, at Fern Creek # 5.



 Chairman



 Secretary

Supporting documents as referenced may be obtained by contacting the St. Matthews Fire Protection District.