



Bobbie Holsclaw
Jefferson County Clerk's Office

As evidenced by the instrument number shown below, this document
has been recorded as a permanent record in the archives of the
Jefferson County Clerk's Office.



INST # 2022107251

BATCH # 386144

JEFFERSON CO, KY FEE \$0.00

PRESENTED ON: 05-10-2022 2 10:38:31 AM

LODGED BY: FIRE MINUTES

RECORDED: 05-10-2022 10:38:31 AM

BOBBIE HOLSCRAW
CLERK

BY: EVELYN MAYES
RECORDING CLERK

BK: FM 2027

PG: 967-970

St. Matthews Fire Protection District Board of Trustees
March 10, 2022

A meeting of the St. Matthews Fire Protection District Board of Trustees took place on March 10, 2022 at the district's headquarters: 240 Sears Avenue, Louisville KY 40207.

Present were Chairman Rick Tonini, Secretary Mike Abell, Treasurer Nick Heilmann, Director Marshall Bradley, Director Christine Kesler, Director Chris Mooser, and Director Kathy Wrigley. Also present were Chief William Seng, Assistant Chief David Howser, Assistant Chief Stuart Monohan, Assistant Chief Mike Riordan, Major Frank Flynn, Major Jeremy Leffler, Major Patrick Montague, Attorney Mark Leach, Accountant Robin Roberts, Human Resource Manager Michael Frantz, and Administrative Assistant Terri Livers.

Chairman Tonini called the meeting to order at 4:03 PM.

Minutes

The minutes for the February 10, 2022 meeting were approved. Motion by Trustee Marshall Bradley. Second by Trustee Kathy Wrigley. Motion Carried.

Treasurer Report

Treasurer Nick Heilmann and Accountant Robin Roberts referred to the financial comments distributed with the board package for the month of February. Wages and unscheduled overtime were UNDER budget! Accountant Robin Roberts mentioned the budgeted capital purchase of a stretcher for the new ambulance, and responded to a request from the February meeting regarding our average monthly net expenditures, which amounts to approximately \$900,000 for the months of March through November, not including capital expenditures. The Disbursement Detail report was approved by Motion of Secretary Mike Abell. Second by Trustee Chris Mooser. Motion Carried.

Old Business – None

New Business – Board of Trustee Election and Appointment

Chairman Rick Tonini, property owner trustee - Term expires June 30, 2022
 Trustee Kathy Wrigley, mayoral appointed trustee – Term expires June 30, 2022

Secretary Mike Abell, Treasurer Nick Heilmann, and Trustee Kathy Wrigley offered to serve on the election committee, for the property owner election that will take place on Saturday, June 25 from 11:00 AM – 2:00 PM.

Trustee Kathy Wrigley expressed an interest in serving another term, if reappointed. A letter of recommendation will be sent on her behalf to the director of Louisville Metro boards and commissions.

Fire Chief's Report / Fire Department Operations

Chief Seng deferred to the following for updates:

Human Resources – Human Resource Manager, Michael Frantz reported the following:

- The polices provided to the board at the February for review and consideration of adoption at the March meeting were discussed:
 1. Non FMLA Maternity & Paternity – Motion by Trustee Chris Mooser. Second by Trustee Marshall Bradley. Motion Carried.
 2. Short Term Disability – Motion by Trustee Mooser. Second by Trustee Kathy Wrigley. Motion Carried.
 3. Military Leave – Motion by Trustee Chris Mooser. Second by Treasurer Nick Heilmann. Motion Carried.

- The board was also made aware of a recent revision to the sick time policy, that will require a doctor's note after 4 occurrences.
- Interviews are currently underway to fill an upcoming firefighter vacancy, as well as the training officer position.
- Major Don Ryan and Firefighter Moss Clore have recently announced their intentions to retire in August.
- Discussion held regarding the Humana GO365 requirement for employees to reach silver status by April 1, so that the fire district can receive the optimum premium discount. Some of our employees with adult dependents are having difficulty reaching the goal. Contact will be made with our insurance broker, to see if it is possible to remove dependents from the point process without losing the discount.

EMS Update - Assistant Chief Mike Riordan reported on the EMS response statistics provided with the board package. Forty-six percent of wait times for patient transfer at University of Louisville Hospital average between twenty minutes to one hour. Our concerns regarding the delays have been shared with them. We are still tracking responses west of I-265 to support future recommendations from the suburban fire service with Louisville Metro.

Legislative - Assistant Chief David Howser shared that the last few weeks have been very busy with legislative issues involving proposed changes that would affect fire based EMS. The bill that was mentioned last month to eliminate the CON process was withdrawn, but rewritten. House Bill 777 passed the House and is now with the Senate. Another bill, sponsored by Senator Mike Nemes of the Mount Washington area, would have allowed tax payers to opt out of a fire district tax to support EMS operations if services are provided by a county or municipality. That bill is no longer viable but will be discussed during the interim. Special thanks to Asst. Chief Mike Riordan for his assistance in meeting with the legislators.

State Incentive Pay will be increased from \$4,000 to \$4,300 annually, for at least the next two fiscal years in the Governor's budget.

Nothing new to report on the distribution of federal AARPA / Hero Pay to suburban fire. Meetings are scheduled to take place between Mayor Rick Tonini, Chief Kevin Groody, Assistant Chief David Howser, and Louisville Metro Council members, President David James, Councilman Bill Hollander, as well as Councilman Kevin Kramer.

Building & Grounds - Assistant Chief Monohan reported that all apparatus are currently online and in good working order.

Expenditure Authorizations

1. Bob's Furniture Company - # 3 TV Chairs (ST 3) \$6,000
2. Utility Associates – AVL GPS Renewal \$7,960
3. Various Vendors – Equipment for New Ambulance \$56,000
4. Vogelpohl Fire Equipment – Rescue Jacks \$7,000

The following approvals were recorded:

Item # 1 = Motion of approval by Secretary Mike Abell. Second by Trustee Kathy Wrigley. Motion Carried.
 Items # 2 & 3 = Motion of approval by Trustee Marshall Bradley. Second by Secretary Abell. Motion Carried.
 Item # 4 = Motion of approval by Trustee Kathy Wrigley. Second by Treasurer Nick Heilmann. Motion Carried.

Executive Session

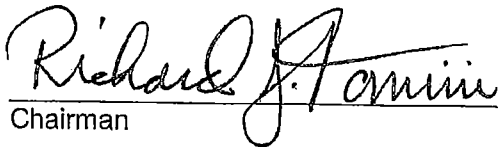
Chief Seng requested that the board go into executive session for the discussion of personnel matters. The board entered executive session at 4:52 PM. The board resumed their regular meeting at 5:51 PM with no actions or decisions having been made during the executive portion.

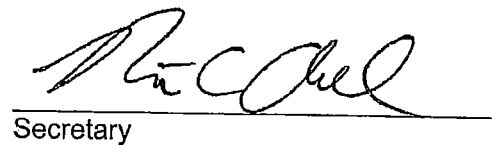
Adjournment

The next Jefferson County Suburban Fire Service meeting is scheduled for 6:30 PM on July 13, 2022 at Fern Creek FPD # 5 (which will be the former Buechel FD at that point).

The next St. Matthews Fire Protection District Board of Trustees meeting is regularly scheduled for April 14, 2022 at 4:00 PM.

There being no further discussion to be brought forth, the meeting was adjourned at 5:52 PM by Motion of Trustee Kathy Wrigley. Second by Trustee Christine Kesler. Motion Carried.


Chairman


Secretary

Supporting documents as referenced may be obtained by contacting the St. Matthews Fire Protection District.