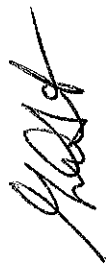


# St. Matthews Fire Protection District Board of Trustees

July 8, 2021  
Meeting Minutes



2021  
JUL 10 11 52 AM

A meeting of the St. Matthews Fire Protection District took place on July 8, 2021.

Present were Chairman Rick Tonini, Secretary Mike Abell, Treasurer Nick Heilmann, Trustee Chris Mooser (video-link), and Trustee Kathy Wrigley. Also present were Chief William Seng, Assistant Chief Stuart Monohan, Assistant Chief Mike Riordan, Major Rick Baker, Major Michael Richardson, Captain Rich Bliven, Captain Nick Clark, Captain Greg Crabb, Sergeant Gabor Greffer, Sergeant Ryan Helton, Sergeant Louis Stoke, Firefighter Tim Brandon, Firefighter Luke Donovan, Firefighter Steven Dunlany, Firefighter Paramedic Todd Jones, Accountant Robin Roberts, Attorney Mark Leach, Human Resource Manager Michael Frantz (video-link) and Administrative Assistant Terri Livers.

Chairman Tonini called the meeting to order at 4:02 PM.

## Minutes

The minutes for the June 10, 2021 meeting were approved. Motion by Trustee Kathy Wrigley. Second by Secretary Mike Abell. Motion Carried.

## Treasurer Report

Treasurer Nick Heilmann and Accountant Robin Roberts referred the board to the written notes that were included with the financials, which included reference to invoices for June that not yet posted and fiscal year-end accruals that will be made for the audit. The June disbursement detail report was approved by Motion of Treasurer Heilmann. Second by Secretary Mike Abell. Motion Carried.

## Old Business

### Trustee Appointment and Election

Chairman Rick Tonini reported that Trustee Marshall Bradley was approved by the Louisville Metro Council on June 24, 2021 for reappointment by Mayor Greg Fischer to serve another three-year term on the St. Matthews Board of Trustees.

Treasurer Nick Heilmann, chairman of the election committee, provided a report on the firefighter representative position. Sergeant Mike Abell was re-elected to serve another four-year term having received 49 of the 55 votes that were cast during three days of absentee voting and throughout the election hours of 11:00 a.m. – 2:00 p.m. on the election day of Saturday, June 26, 2021 (in accordance with KRS 75.031). Motion of approval by Trustee Chris Mooser to certify the election results. Second by Trustee Kathy Wrigley. Motion Carried.

Administrative Assistant (Notary) Terri Livers administered the Oath of Office to Sergeant Mike Abell. Trustee Marshall Bradley will receive the Oath of Office at the August meeting.

## New Business

Election of Officers - The following nominees were cast:

Chairman – Secretary Mike Abell nominated Chairman Rick Tonini. Motion by Treasurer Nick Heilmann to close the nominations.

Treasurer – Treasurer Nick Heilmann nominated Trustee Chris Mooser. Trustee Chris Mooser declined and nominated Treasurer Nick Heilmann. Motion by Secretary Mike Abell to close the nominations.

Secretary – Treasurer Nick Heilmann nominated Secretary Mike Abell. Motion by Treasurer Heilmann to close the nominations.

Motion by Treasurer Heilmann to retain the same slate of current officers for the St. Matthews Fire Protection Board of Trustees. Second by Trustee Kathy Wrigley. Motion Carried.

### **Fire Chief's Report / Fire Department Operations**

Chief Seng offered the following updates:

- The district had responded to three major fire incidents in the last month.
- Representatives from the fire district will visit EONE next week. Prepayment was completed as approved at the June meeting.
- The EA for replacement of a roof top HVAC at Station 2 was cancelled so that additional research may be performed.
- The Plus One agreement with the Louisville Division of Fire was implemented on July 1. To date, there have been two dispatched incidents for mutual response with St. Matthews and Louisville Fire.

*Human Resources* – Human Resource Manager, Michael Frantz provided the following report:

- Captain Greg Crabb will be retiring at the end of July.
- Sergeant Ryan Helton will be promoted to Captain.
- Firefighter Rickie Tapp will be promoted to Sergeant.
- Firefighter Noah Clark has been hired to fill the firefighter vacancy. He will begin on August 9.
- A firefighter has been hired to work on a part-time 24/48 basis to fill a current vacancy due to a worker's comp injury.
- We still have a total of three members that are currently out due to injuries. One is recovering from surgery and the other two are still to be scheduled.
- As reported last month, Attorney Karen Paulin is reviewing our employee manual.

*Facilities* – Assistant Chief Stuart Monohan reported that all of the spring apparatus checks were completed and all units are currently in service. All of the fire hydrants in the district have been tested and painting has begun for the hydrants that are in need.

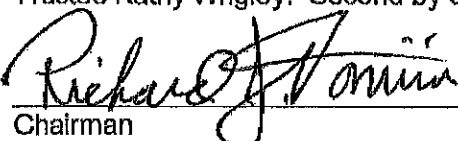
*Response Statistics* – Asst. Chief Riordan reported on the June statistics. We continue to make a large percentage of responses outside of our district, into Louisville Metro and throughout Jefferson County.

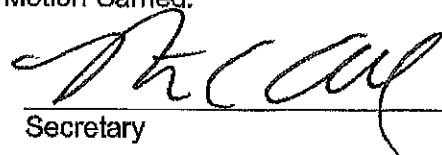
### **Adjournment**

The next Jefferson County Suburban Fire Service meeting is scheduled for 6:30 p.m. on August 19, 2021.

The next St. Matthews Fire Protection District Board of Trustees meeting is scheduled for August 12, 2021 at 4:00 PM. Discussion held regarding whether or not future board meetings should be simulcast or available through video link. In person meetings will be the preferred method until further determination of the legal requirements for advertisement and accessibility.

There being no further discussion to be brought forth, the meeting was adjourned at 4:36 PM by Motion of Trustee Kathy Wrigley. Second by Secretary Mike Abell. Motion Carried.

  
Chairman

  
Secretary