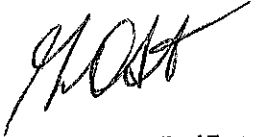


**St. Matthews Fire Protection District
Board of Trustees
January 12, 2023**


23FEB 13 09:40AM

A meeting of the St. Matthews Fire Protection District Board of Trustees took place on January 12, 2023, at the district's headquarters: 240 Sears Avenue, Louisville KY 40207.

Present were Chairman Rick Tonini, Secretary Kathy Wrigley, Treasurer Nick Heilmann, Trustee Mike Abell, Trustee Christine Kesler, and Trustee Chris Mooser. Also present were Chief Nicholas Clark, Assistant Chief David Howser, Assistant Chief Stuart Monohan, Assistant Chief Mike Riordan, Human Resource Manager Michael Frantz, Attorney Mark Leach, Accountant Robin Roberts, and Administrative Assistant Terri Livers.

Also present were Major Greg Crabb, Major David Joels, and Captain Brendan Montgomery.

Chairman Tonini called the meeting to order at 4:04 PM.

The minutes for the December 8, 2022, meeting were approved by motion of Secretary Kathy Wrigley. Second by Trustee Christine Kesler. Motion Carried.

Treasurer's Report

Accountant Robin Roberts referenced the Comments to Financials distributed with the board package. Approval of the December expenditures were motioned by Trustee Mike Abell. Second by Trustee Chris Mooser. Motion Carried.

Old Business – None

Fire Chiefs Report

- *Recruit Firefighter Update* – Chief Clark informed the Board that the recruits are doing well and are beginning the fire portion of their class. All but one had passed their EMT certification as of this report.
- *ARPA Fund Update* – ARPA premium pay for our employees and volunteers that worked through the assigned COVID period, and are still employed or volunteering with the district, processed last month from Louisville Metro with combined support from the small cities.
- *New Quint* – Final inspection in two weeks with delivery of the unit expected in February. All the necessary equipment will still need to be added before it can be placed into service.
- *Exhaust System* – The installation work is underway. Station two is complete.

- *Bay Heaters* – Another quote will be requested for comparison purposes. It is hoped that the expense can be delayed until FY 23/24.
- *Emergency Service Careers* – Chief Clark and others from the command staff will be visiting Waggoner High School on January 24th or January 31st to talk with the students about possible careers in fire and EMS.
- *Email* – Chief Clark asked those members that are interested to contact him if they would like to have, and would use, a department email address.
- *Updates/Statistics Fire & EMS* – Assistant Chief Riordan reviewed December 2022 EMS statistics, including a new report on the percentage of runs that the department makes by district.
- Chief Clark mentioned a particular house fire that the department responded to last month, during the extremely adverse weather conditions and how difficult that run – among many others that weekend, were on the responders. All were commended for a job well done!

New Business


- *FSA & HRA Annual Corporate Resolutions* – Corporate resolutions prepared by BMS (Benefit Marketing Solutions), the district's third-party administrator for employee FSA and HRA accounts, were provided with the board packages. Motion of approval by Treasurer Nick Heilman. Second by Secretary Kathy Wrigley. Motion Carried.
- Trustee Kathy Wrigley asked if the department had a written policy on take home vehicles. Chief Clark and Assistant Chief Monohan will draft a policy for department implementation.

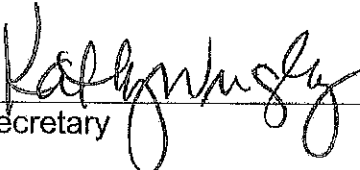
Adjournment

There being no further discussion to be brought forth, the meeting adjourned at 5:08 PM. Motion by Trustee Mike Abell. Second by Treasurer Nick Heilmann. Motion Carried.

The next meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, February 9, 2023.

The next meeting of the Jefferson County Suburban Fire Service is scheduled for January 19, 2023, at Kaden Towers on Dutchmans Lane. All Jefferson County Fire Protection District Trustees will be invited to attend.


Chairman


Secretary

Supporting documents as referenced may be obtained by contacting the
St. Matthews Fire Protection District.