


**St. Matthews Fire Protection District  
Board of Trustees  
December 8, 2022**

  
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A meeting of the St. Matthews Fire Protection District Board of Trustees took place on December 8, 2022, at the district's headquarters: 240 Sears Avenue, Louisville KY 40207.

Present were Chairman Rick Tonini, Secretary Kathy Wrigley, Treasurer Nick Heilmann, Trustee Mike Abell and Trustee Christine Kesler. Also present were Chief Nicholas Clark, Assistant Chief David Howser, Assistant Chief Mike Riordan, Human Resource Manager Michael Frantz, Attorney Mark Leach and Accountant Robin Roberts.

Also present were Assistant Chief Stuart Monohan, Captain Brendan Montgomery, Firefighter Tim Brandon, Firefighter Steve Hagan, Firefighter Paramedic Brandon Irvin, Sergeant Aaron Nilsson, Sergeant TJ Southard, Sergeant Charlie Strobel, and Major Jeremy Leffler.

Chairman Tonini called the meeting to order at 4:02 PM.

The minutes for the November 22, 2022, meeting were approved by motion of Secretary Kathy Wrigley. Second by Trustee Mike Abell. Motion Carried.

**Treasurer's Report**

Accountant Robin Roberts referenced the Comments to Financials distributed with the board package. Approval of the November expenditures were motioned by Treasurer Nick Heilmann. Second by Trustee Christine Kesler. Motion Carried.

**Old Business** – None

**New Business** – None

**Fire Chiefs Report**

- *ARPA Fund Update* – Louisville Metro Council agreed to close the gap for paying the Suburban Fire Districts. It was noted that Jeffersontown City Council modified their commitment. Chief Clark is confident that ARPA funds will be distributed to St Matthews staff will receive their funds before Christmas.
- *Recruit Firefighter Update* – Chief Clark informed the Board that the recruits have EMT testing next week. There has been a flu outbreak that has impacted the students as well as the instructors. They will begin ride time on ambulances. Fire Training begins in January. The Mentor program is going well.

- *Mid-Year Budget Review* – Review of mid-year budget vs. actual expenditures, including forecasting of expected income and expected expenses. There is a request for the board to begin seeing credit card statements. The new Training truck is expected soon. New Quint is expected in about 6 weeks. Exhaust System grant project to begin. Several bay heaters are needing to be repaired/replaced. Chief Clark and Assistant Chief Monohan are working on a replacement plan.
- *Updates/Statistics Fire & EMS* – Assistant Chief Riordan reviewed November 2022 EMS statistics. With the data that has been collected over the past 2 years, discussions about options of how best to keep personnel & equipment in the District as much as possible.

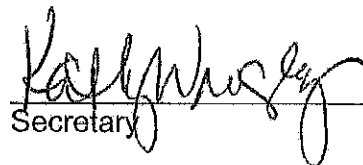
### **Adjournment**

There being no further discussion to be brought forth, the meeting adjourned at 5:08 PM. Motion by Trustee Mike Abell. Second by Treasurer Nick Heilmann. Motion Carried.

The next meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, January 12, 2023.

The next meeting of the Jefferson County Suburban Fire Service is scheduled for January 19, 2023, at the Regional Training Academy on Fairmont Road in Fern Creek. All Jefferson County Fire Protection District Trustees will be invited to attend.

  
Chairman

  
Secretary

*Supporting documents as referenced may be obtained by contacting the  
St. Matthews Fire Protection District.*