

**St. Matthews Fire Protection District
Board of Trustees
September 19, 2024**

A meeting of the St. Matthews Fire Protection District Board of Trustees took place on September 19, 2024, at Station 46: 240 Sears Ave, Louisville, KY 40207.

Board members present were Chairman Rick Tonini, Secretary Kathy Wrigley, Treasurer Mike Abell, Trustee Alan Lewis, and Trustee Brendan Montgomery.

Also present were Chief Nicholas Clark, Deputy Chief Stuart Monohan, Assistant Chief Frank Flynn, Assistant Chief Mike Riordan, Human Resource Director Michael Frantz, Accountant Robin Roberts, Accountant Christine Kesler, and Administrative Assistant Erin Grant.

Chairman Rick Tonini called the meeting to order at 4:00 PM.

The minutes for the August 22, 2024, board meeting were approved by motion of Treasurer Mike Abell. Second by Trustee Alan Lewis. Motion Carried.

Treasurer's Report

Treasurer Mike Abell referenced the Comments to Financials distributed with the board package and noted that interest income is on track with the budget due to the recent treasuries purchased. Treasurer Abell informed the Board that the current 30-day treasury bond is coming due and recommends transferring out enough funds to replenish operating expenses and purchasing another 30-day treasury bond with the remaining funds.

A motion was made by Trustee Brendan Montgomery to move \$431,000 to the operating account from the investment account upon maturity of the current 30-day treasury bond to replenish the operating expenses incurred in the last month. Second by Secretary Kathy Wrigley. Motion Carried.

A motion was made by Trustee Brendan Montgomery to rollover the remaining funds from the current 30-day treasury bond at maturity, to another 30-day treasury bond. Second by Secretary Kathy Wrigley. Motion Carried.

Approval of the August expenditures were motioned by Trustee Brendan Montgomery. Second by Trustee Alan Lewis. Motion Carried.

Old Business

Apparatus Financing – The funds allocated for the purchase of the new rescue engine were invested into a 24-month treasury bond on August 29, 2024 at 3.895% after approval from the Board at the August 2024 meeting.

Bank/Investment Discussion – Chief Nicholas Clark, Treasurer Mike Abell, and Trustee Jim Seiler have concluded the meetings with all of the prospective financial institutions for the department's primary banking. The proposals and recommendation will be presented to the Board at the October 2024 meeting.

New Business

Annual Financial Audit Update – Dean Dorton is currently conducting the annual financial audit. They have completed their fieldwork and will be working to have a draft audit ready for presentation at the October meeting.

Robin Roberts Retirement/Recognition – Accountant Robin Roberts was formally recognized for her 15 years of service to St. Matthews Fire & EMS. She has retired from the department and accountant Christine Kesler has been welcomed as her replacement. Christine served on the Board of Trustees for St. Matthews Fire Protection District from 2011-2023.

Fire & EMS Operation Report

Fire & EMS Report – Chief Clark informed the Board of a recent incident that occurred when a hose fell off a borrowed apparatus that we were operating, while getting onto I264E from Shelbyville Rd, causing damage to 10 other vehicles. The department incurred expenses upfront for the repairs to these vehicles and will be working with our insurance company for reimbursement.

Chief Clark has formed a Best Practices meeting involving 1 representative from each suburban agency, MetroSafe & Louisville Metro EMS. He has asked each representative to provide the top 3 issues from each agency to bring for discussion. This meeting will be held at the beginning of October.

Assistant Chief Riordan provided the EMS statistics for August. He pointed out the EMS Activity Trend data chart explaining that it shows unsustainable growth for our employees and equipment. Follow up discussion was held speculating what may have led to the issues we are facing today and how presenting this data may help provide some relief.

Executive Session

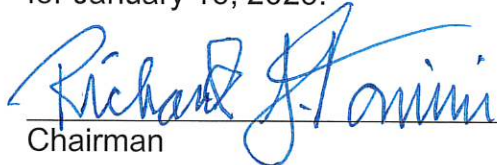
A motion was made by Trustee Brendan Montgomery to go into an executive session of the board members for an update of a personnel matter. Second by Trustee Alan Lewis. The session began at 4:34 PM. Motion by Secretary Kathy Wrigley to adjourn the executive session at 4:40 PM. Second by Trustee Alan Lewis. Motion Carried. There was no decision made during executive session.

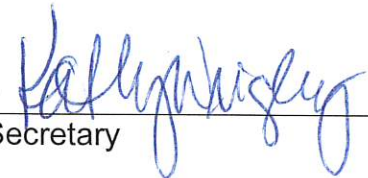
Adjournment

There being no further discussion to be brought forth, the meeting was adjourned at 4:46 PM. Motion by Trustee Brendan Montgomery. Second by Trustee Alan Lewis. Motion Carried.

The next meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, October 17, 2024.

The next meeting of the Jefferson County Suburban Fire Service is tentatively scheduled for January 16, 2025.


Chairman


Secretary

*Supporting documents as referenced may be obtained by contacting the
St. Matthews Fire Protection District.*