

**St. Matthews Fire Protection District
Board of Trustees
September 18, 2025**

A meeting of the St. Matthews Fire Protection District Board of Trustees took place on September 18, 2025, at Station 46: 240 Sears Ave, Louisville, KY 40207.

Board members present were Chairman Rick Tonini, Treasurer Jim Seiler (via Teams), Secretary Kathy Wrigley, Director Dr. Gwendolyn Blue, Director Alan Lewis, Director Brendan Montgomery, and Director Aaron Nilsson.

Also present were Chief Nicholas Clark, Deputy Chief Stuart Monohan, Assistant Chief Frank Flynn, Assistant Chief Mike Riordan, Human Resource Director Michael Frantz, Major Mike Abell, Firefighter Cameron Sautel, Attorney Mark Leach, Accountant Christine Kesler, and Administrative Assistant Erin Grant.

Chairman Rick Tonini called the meeting to order at 4:03 PM. The Pledge of Allegiance was recited.

The minutes for the August 21, 2025 board meeting were approved by motion of Trustee Alan Lewis. Second by Trustee Brendan Montgomery. Motion Carried.

It was noted by Attorney Mark Leach that following the August Board of Trustees meeting, the County Attorney confirmed that the District transferred the deed for Station 47 to the Holding Company in 1988. The Holding Company has approved a resolution for the Deed of Conveyance for Metro Public Works' sidewalk project. Trustee Alan Lewis made a motion to retract his prior motion, made at the August meeting, which approved the resolution. Second by Trustee Brendan Montgomery. Motion Carried.

Treasurer's Report

Treasurer Jim Seiler provided the treasurer's report by referencing the Comments to Financials distributed with the board package and reported that financials are in good standing. YTD revenue is over budget, notably due to receiving a larger delinquent tax deposit than was budgeted for the month. Personnel expenses are currently under budget; however this may adjust as personnel costs are spread more evenly across the year. Training expenses are over budget, largely due to front-loaded costs, including the EMT class expenses for the new recruit class. Capital Expenditures included the budgeted purchase of the LifePak cardiac monitors. This is the first of three payments for the equipment which will be made over the next two fiscal years.

Approval of the August expenditures were motioned by Treasurer Jim Seiler. Second by Secretary Kathy Wrigley. Motion Carried.

Old Business

Station 47 Sidewalk Project – Clarification of Resolution for Deed of Conveyance

This was addressed with the approval of the August 21, 2025 Board of Trustees meeting minutes.

New Business

Spec/Order Replacement Apparatus – Chief Clark briefed the Board on upcoming apparatus replacement needs and reviewed the department's current status. A rescue engine has been ordered, funded by a treasury bond of approximately \$1.2-\$1.3 million, and is expected to be delivered in FY 2027. The department has completed a preliminary specification with Vogelpohl Fire Equipment to order a 100 foot quint to replace truck 2650, due to increasing maintenance costs and operational limitations. Although the 2007 Seagrave Engine is technically next in the replacement cycle, it is in better condition and can be deferred. The estimated cost for the new quint is up to \$2 million, with no payment due until delivery (estimated in 36-40 months). Chief Clark emphasized that this early discussion is to provide the Board time to consider funding and financing options before a formal purchase request is made, likely in October or November. A follow-up discussion was held on potential financing options and future apparatus replacement planning. Sale of the current truck 2650 is anticipated once the new quint is delivered, and resale value is expected to be significant. A formal proposal with cost and financing details will be brought to the Board once final specifications and pricing are received.

Fire & EMS Operation Report

Fire Report – Chief Clark provided an update on the recruit class which started on September 8th. There are 17 recruits in the recruit class, 2 of which are former internal EMS employees. Chief Clark has received very positive feedback from Major Davis & Major Cipolla. Secretary Wrigley asked for clarification on limiting interaction between the recruits and the crews. It was explained that a structured training environment is being maintained to instill discipline and reinforce the chain of command. The interactions are intentionally limited in order to foster professionalism, accountability, and to develop trust.

EMS Report – The 24/72 schedule continues to look positive. A crew rotation across stations will be conducted soon in order to get a full picture during the six month trial of the new schedule. After the trial is conducted and all the data has been evaluated, the department will consider permanent station assignments to help foster better comradery among the crews.

The July invoice has been submitted to Metro Louisville for KRS 67C billing. July remains unpaid due to data questions from Metro, however communication remains open.

Chief Riordan reviewed the statistics that were provided with the board package highlighting turnout times, which are being monitored closely to ensure the new schedule structure is not negatively impacting response, and mutual aid activity with neighboring departments and Metro Louisville.

Chief Clark informed the Board of a department-wide leadership training, Courageous Conversations, that was held this week and was led by two retired Chiefs from Cobb County, Georgia. The four-hour course focused on navigating difficult conversations

across differing perspectives. Overall positive feedback was received, and the department hopes that these lessons will be used for future improvements.

Executive Session

A motion was made by Trustee Alan Lewis to go into an executive session of the board members for discussion of a personnel matter. Second by Trustee Aaron Nilsson. Motion Carried. The session began at 4:51 PM. Motion by Trustee Alan Lewis to adjourn the executive session at 4:55 PM. Second by Trustee Brendan Montgomery. Motion Carried. There were no decisions made during the Executive Session.

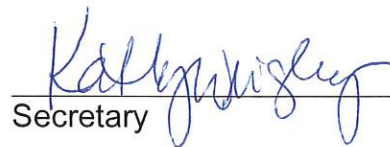
Adjournment

There being no further discussion to be brought forth, the meeting was adjourned at 4:59 PM. Motion by Trustee Dr. Gwendolyn Blue. Second by Trustee Alan Lewis. Motion Carried.

The next Jefferson County Suburban Fire Service meeting is scheduled for January 15, 2026.

The next regular meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, October 16, 2025.


Chairman


Secretary

*Supporting documents as referenced may be obtained by contacting the
St. Matthews Fire Protection District.*