

**St. Matthews Fire Protection District  
Board of Trustees  
October 16, 2025**

A meeting of the St. Matthews Fire Protection District Board of Trustees took place on October 16, 2025, at Station 46: 240 Sears Ave, Louisville, KY 40207.

Board members present were Chairman Rick Tonini, Treasurer Jim Seiler, Secretary Kathy Wrigley, Trustee Dr. Gwendolyn Blue (via Teams), Trustee Alan Lewis, and Trustee Brendan Montgomery.

Also present were Chief Nicholas Clark, Assistant Chief Frank Flynn, Assistant Chief Mike Riordan, Human Resource Director Michael Frantz, Captain Nick Heilmann, Sergeant Matthew Peterman, Accountant Christine Kesler, and Administrative Assistant Erin Grant.

Chairman Rick Tonini called the meeting to order at 4:03 PM. The Pledge of Allegiance was recited.

The minutes for the September 18, 2025 board meeting were approved by motion of Secretary Kathy Wrigley. Second by Trustee Brendan Montgomery. Motion Carried.

**Treasurer's Report**

Treasurer Jim Seiler provided the treasurer's report by referencing the Comments to Financials distributed with the board package and reported stable financial conditions. Accounts receivable improved following receipt of two months' payment for KRS 67C billing. Expenses this month were higher than usual due to budgeted recruit-related costs, including training, turnout gear, and SCBA purchases.

Accountant Christine Kesler provided an update on the ongoing financial audit. The only remaining issue involves a discrepancy in the state pension report figures, traced to the state's reporting of prior payroll corrections. All other audit components are complete. There are no concerns about the department's financial position, and the audit submission deadline is not at risk yet.

Approval of the September expenditures were motioned by Trustee Brendan Montgomery. Second by Treasurer Jim Seiler. Motion Carried.

**Old Business – N/A**

**New Business**

*Order Replacement Truck/Apparatus* – Chief Clark reported that specifications for a new 100-foot E-One Quint apparatus have been finalized following meetings with the dealer. He explained that if the order is placed after October 31, 2025, the price will increase by approximately 4.5%. The quoted cost of the apparatus, including a full set of rescue tools,

is \$1.9 million if payment is made upon delivery (expected Spring 2029). If the department paid in full at the time of order, the cost would be \$1.7 million, reflecting about a 9-10% discount. Chief Clark noted the district's current interest rate in the operating account and based on projected earnings, recommended that it would be financially advantageous to retain the funds and pay at delivery rather than take the early-payment discount. After discussion, the Board agreed to invest the funds to maximize interest earnings until the payment is due. Trustee Brendan Montgomery made a motion to authorize the transfer of district funds into a 3-year treasury investment in an amount sufficient to yield \$1.9 million upon maturity, to be used for the purchase of the new apparatus at delivery. Second by Treasurer Jim Seiler. A motion was made by Trustee Alan Lewis to authorize Chief Clark to sign the purchase agreement for a 100-foot Quint apparatus. Second by Trustee Brendan Montgomery.

### **Fire & EMS Operation Report**

*Fire Report* – Chief Clark provided an update on the current recruit class, noting that overall progress is good and morale remains high. The new recruits will be introduced to the Board at the November meeting. The recruits are progressing through training, with some challenges in the accelerated EMT course being addressed through additional support and monitoring. The department remains on track for the February timeline for the 24/72 schedule change. A sergeant's promotion process will take place at the end of November to fill four positions, with interviews and selections expected to be finalized by early December. Crew assignments for current staff will then be issued around the first half of January to allow at least a month of planning time for personnel. Chief Clark noted that the department will be relatively young following these transitions, but experienced captains and officers will provide leadership and stability.

*EMS Report* – Chief Riordan reviewed the statistics and reported that response and turnout times continue to be closely monitored and remain within acceptable ranges, with an average in-district Code 3 response time under seven minutes.

### **Executive Session**

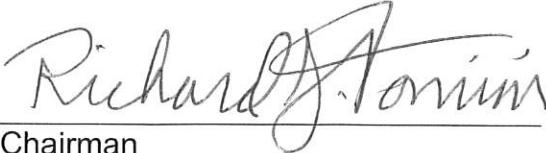
A motion was made by Trustee Alan Lewis to go into an executive session of the board members for discussion of a legal matter. Second by Trustee Brendan Montgomery. Motion Carried. The session began at 4:50 PM. Motion by Trustee Alan Lewis to adjourn the executive session at 5:21 PM. Second by Treasurer Jim Seiler. Motion Carried. No decision was made in executive session.

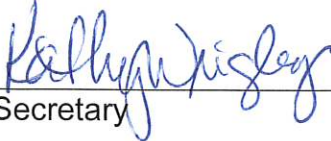
### **Adjournment**

There being no further discussion to be brought forth, the meeting was adjourned at 5:22 PM. Motion by Trustee Brendan Montgomery. Second by Trustee Alan Lewis. Motion Carried.

The next Jefferson County Suburban Fire Service meeting is scheduled for January 15, 2026.

The next regular meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, November 20, 2025.

  
Chairman

  
Secretary

*Supporting documents as referenced may be obtained by contacting the  
St. Matthews Fire Protection District.*