

**St. Matthews Fire Protection District  
Board of Trustees  
May 16, 2024**

A meeting of the St. Matthews Fire Protection District Board of Trustees took place on May 16, 2024, at the district's headquarters: 240 Sears Avenue, Louisville KY 40207.

Board members present were Chairman Rick Tonini, Secretary Kathy Wrigley (remote), Treasurer Mike Abell, Trustee Marshall Bradley, Trustee Brendan Montgomery and Trustee Jim Seiler.

Also present were Chief Nicholas Clark, Deputy Chief Stuart Monohan, Assistant Chief Frank Flynn, Assistant Chief Mike Riordan, Human Resource Director Michael Frantz, Major Jeremy Leffler, Captain Joe Bewley, Captain Bobby Agnew, Captain Gabor Greffer, Captain Conan Stamenkovic, Sergeant Charlie Strobel, Sergeant Aaron Nilsson, Sergeant Derek Andriakos, Firefighter John Hatter, Firefighter Steven Lona, Firefighter Dominic Holly, Firefighter Tim Brandon, Firefighter Joshua Martinez, Firefighter Logan Cahall, Accountant Robin Roberts, Attorney Mark Leach, and Administrative Assistant Erin Grant.

Chairman Rick Tonini called the meeting to order at 4:01 PM.

The minutes for the April 18, 2024, board meeting were approved by motion of Trustee Marshall Bradley. Second by Trustee Brendan Montgomery. Motion Carried.

**Treasurer's Report**

Treasurer Mike Abell referenced the Comments to Financials distributed with the board package. He specifically noted that the proceeds from the sale of Q48 were deposited into the department's bank account with a net of \$470K. YTD actual net income is running about \$1.3 million better than budgeted. Approval of the April expenditures were motioned by Trustee Brendan Montgomery. Second by Trustee Marshall Bradley. Motion Carried.

**Old Business**

*Trustee Appointment and Property Owner Election* – Secretary Kathy Wrigley provided an update on the property owner election on behalf of the election committee. We received one application who will be the sole candidate in this year's election. The election will take place on Saturday, June 22<sup>nd</sup>, from 11am-2pm.

*Pay and Benefit Comparison Report* – Chief Clark revisited the Pay and Comparison Report that was presented at the March 2024 meeting and asked if there were any additional questions. Discussion was held regarding the intent for the COLA increase and whether the more appropriate terminology for this increase should be titled market adjustment.

## **New Business**

*Station 49 Feasibility Study* – Architect Chris Cottongim with 5253 Design Group presented a feasibility study to the Board for Station 49. The board members received a hard copy of the draft study, which consisted of the proposed site plan, floor plan, and budget for review. While this is not included in next year's budget, it is the first step needed in planning for the necessary updates to Station 49.

*June Board Meeting Date Change* – Chief Clark would like to move the June board meeting date from the regularly scheduled meeting date of Thursday, June 20<sup>th</sup>, to Tuesday, June 11<sup>th</sup>. Sterling Thompson will be going over the health insurance benefits with employees shortly after, and we would like to have the budget approved and finalized before the presentation so that they may present the new approved policies. A motion was made to move the June board meeting date to Tuesday, June 11<sup>th</sup> at 1:00pm by Brendan Montgomery. Second by Mike Abell. Motion Carried.

*Station 47 Sidewalk Project* – Chairman Tonini and Chief Clark were approached by Councilwoman Paula McCraney with a request to allow Metro to install a sidewalk at Station 46, connecting Brownsboro Rd and Hubbard's Ln. The Board responded with questions which Chief Clark will review and provide an update on at the June meeting before conducting a vote.

*Preliminary Budget FY 24/25* – Board members were given a hard copy of the preliminary budget for FY 24/25. Chief Clark provided a run through of the highlights for the new budget. The Board has time to review the budget, ask questions, and make any potential changes before voting to finalize it at the June 2024 meeting.

## **Fire & EMS Operation Report**

*Fire Report* – Interviews for our new recruit class took place on May 10<sup>th</sup> and 11<sup>th</sup> and consisted of 19 candidates. After concluding the interviews, 4 offers of employment were extended and all 4 have been accepted. The 4 new recruits will begin the Academy at AMFEMS starting in July.

*EMS Report* – The 2-month trial run on EMS crew station rotations has been well received and we will be extending the rotations to quarterly rotations. We believe this will boost morale while also being operationally efficient.

Assistant Chief Riordan explained that there is a mismatch in numbers between the CAD data and the ESO data and was unable to provide accurate statistics for April. The maps provided show that we are still making too many runs in the urban services district. Follow up discussion was held on the problematic area outside the buffer zone in which we are making too many runs to.

## **Executive Session**

A motion was made by Trustee Marshall Bradley to go into an executive session of the board members for the discussion of a personnel matter. Second by Trustee Mike Abell.

The session began at 5:56 PM. Motion was made by Trustee Brendon Montgomery to adjourn the executive session at 6:13 PM. Second by Marshall Bradley. A decision was made by the Board regarding a contract employee that will be reflected in the budget discussion at the June meeting on June 11, 2024.

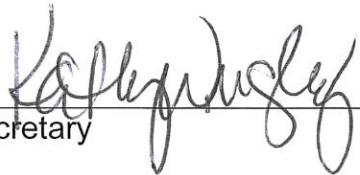
**Adjournment**

There being no further discussion to be brought forth, the meeting was adjourned at 6:14 PM. Motion by Trustee Mike Abell. Second by Trustee Marshall Bradley. Motion Carried.

The next meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 1:00 PM on Tuesday, June 11, 2024. This will be considered a special meeting since it will take place on a day other than the established regular meeting day of the third Thursday. The location remains the same.

The next meeting of the Jefferson County Suburban Fire Service is tentatively scheduled for July 10, 2024.

  
Chairman

  
Secretary

*Supporting documents as referenced may be obtained by contacting the  
St. Matthews Fire Protection District.*

