

**St. Matthews Fire Protection District  
Board of Trustees  
January 16, 2025**

A meeting of the St. Matthews Fire Protection District Board of Trustees took place on January 16, 2025, at Station 46: 240 Sears Ave, Louisville, KY 40207.

Board members present were Chairman Rick Tonini, Secretary Kathy Wrigley, Treasurer Mike Abell, Trustee Dr. Gwendolyn Blue, Trustee Alan Lewis, Trustee Brendan Montgomery, and Trustee Jim Seiler.

Also present were Chief Nicholas Clark, Deputy Chief Stuart Monohan, Assistant Chief Frank Flynn, Assistant Chief Mike Riordan, Human Resource Director Michael Frantz, Major David Joels, Attorney Mark Leach, and Administrative Assistant Erin Grant.

Chairman Rick Tonini called the meeting to order at 4:01 PM.

The minutes for the December 19, 2024 board meeting were approved by motion of Secretary Kathy Wrigley. Second by Treasurer Mike Abell. Motion Carried.

**Treasurer's Report**

Treasurer Mike Abell provided the treasurer's report and referenced the Comments to Financials distributed with the board package. He informed the board of the second real estate tax deposit that was received on January 10<sup>th</sup> and was in line with what was expected. Treasurer Abell reviewed some of the credit card expenses from the December statement to provide context to various charges that were made for the upcoming awards banquet in February. Secretary Wrigley proposed looking into an additional credit card tied to the department rather than a specific cardholder for purposes like this.

Independence Bank has confirmed that the collateral agreement was approved at their most recent Board of Trustees meeting. The new operating account is ready for funding. The funding process will begin on Tuesday, January 20<sup>th</sup> with direction by Chief Clark, Treasurer Abell, and Chairman Tonini, as approved at the December board meeting. The balance in the wealth management money market account will be transferred to the operating account at Independence Bank and the operating account at Stock Yards Bank will remain with one month's operational funds during the transition period.

Trustee Jim Seiler asked for clarification on the Health Reimbursement Account offered to employees and the Health Insurance budget line item.

Approval of the December expenditures were motioned by Trustee Alan Lewis. Second by Trustee Jim Seiler. Motion Carried.

**Old Business**

*Banking Change Update* – This discussion was held during the Treasurer's Report.

## **New Business**

*None*

## **Fire & EMS Operation Report**

Chief Nicholas Clark informed the Board of the new engine pre-build meeting in February. Deputy Chief Monohan will be taking 3 of the apparatus committee members with him to E-One where they will be going through each line item to ensure the engine is getting built properly. The final inspection will occur once the engine is finished.

The Recruit Graduation for the Anchorage Middletown Recruit Academy will be held on Thursday, January 23 at 1:00 PM at Highview Baptist East Campus. We have 4 recruits participating in the graduation.

The newest EMT recruits started with the Department on Tuesday, January 14<sup>th</sup>. They will undergo 2 weeks of classroom instruction led by BC Prather and Major Davis, followed by 2 weeks of precepting on the ambulance.

One of the ambulances is scheduled to travel to Iowa for a remount the first week of February. This process involves remounting the existing body on a new chassis and allows for upgrades without paying the price of a new ambulance. This will be the second remount for the department and one remount is scheduled each year for the remaining four ambulances.

Assistant Chief Riordan provided a new trial statistic included with the board packages showing a projection of income the department would receive from the ambulance runs the district made into Metro Louisville for the month of December. HB 388 became effective January 1, 2025, requiring Louisville Metro to pay suburban fire departments for responding to EMS runs made into the urban services district. Attorney Mark Leach recommended that these statistics be tracked each month and reported at the board meeting. The department's intent will be to start billing in July for the first 6 months of the year.

Chief Clark ended the Fire & EMS Report by inviting the members of the board to the Employee Appreciation Dinner at the UofL Conference Center – Shelby Campus on February 7 from 5:30 PM – 10:00 PM.

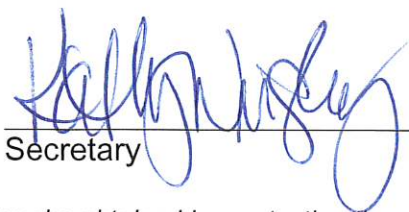
## **Adjournment**

There being no further discussion to be brought forth, the meeting was adjourned at 4:38 PM. Motion by Trustee Brendan Montgomery. Second by Treasurer Mike Abell. Motion Carried.

The next meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, February 20, 2025.

The next meeting of the Jefferson County Suburban Fire Service is scheduled for July 9, 2025.

  
Chairman

  
Secretary

*Supporting documents as referenced may be obtained by contacting the  
St. Matthews Fire Protection District.*