

**St. Matthews Fire Protection District
Board of Trustees
December 19, 2024**

A meeting of the St. Matthews Fire Protection District Board of Trustees took place on December 19, 2024, at Station 46: 240 Sears Ave, Louisville, KY 40207.

Board members present were Chairman Rick Tonini, Secretary Kathy Wrigley, Treasurer Mike Abell, Director Gwendolyn Blue, Trustee Alan Lewis, Trustee Brendan Montgomery, and Trustee Jim Seiler.

Also present were Chief Nicholas Clark, Deputy Chief Stuart Monohan, Assistant Chief Frank Flynn, Assistant Chief Mike Riordan, Human Resource Director Michael Frantz, Major Rick Baker, Sergeant Chris Becker, Firefighter Cameron Sautel, Firefighter Jonathan Embry, Architect Chris Cottongim, Attorney Mark Leach, Accountant Christine Kesler, and Administrative Assistant Erin Grant.

Chairman Rick Tonini called the meeting to order at 4:06 PM.

The minutes for the November 21, 2024, board meeting were approved by motion of Trustee Alan Lewis. Second by Treasurer Mike Abell. Motion Carried.

Treasurer's Report

Treasurer Mike Abell provided the treasurer's report and referenced the Comments to Financials distributed with the board package. He provided further context to interest income being lower than budgeted due to falling interest rates and lower account balances before the property tax deposits begin. He informed the board of the first real estate tax deposit that was received on December 10th and was in line with what was expected. The December and January deposits will be the largest.

Trustee Alan Lewis asked for clarification on the motion of approval of the previous month's expenditures. Attorney Mark Leach provided an explanation that in the motion, the board is approving the expenditures, not the treasurer's report.

Approval of the November expenditures were motioned by Trustee Alan Lewis. Second by Trustee Brendan Montgomery. Motion Carried.

Old Business

Banking Change Update – Chief Clark informed that the department is still working with Independence Bank to get the final documentation for the collateral agreement signed for the new checking account before funding the account. In the meantime, he has proposed transferring \$6 million to the wealth management money market account to earn greater interest on the new tax revenue received. Secretary Kathy Wrigley made a motion to transfer \$6 million from the current operating account to the money market wealth management account. Second by Trustee Brendan Montgomery. Motion Carried. Follow

up discussion was held on how to proceed once the next month's real estate tax deposit is received. When a conclusion was reached, Treasurer Mike Abell made a motion for the board to approve the Chief & Treasurer to initiate the transfer of the deposit into the wealth management money market account with a higher (or even) interest rate than the operating account, with final oversight to be given by the Chairman. Second by Trustee Jim Seiler. Motion Carried.

New Business

Station 46 Feasibility Study – Architect Chris Cottongim with 5253 Design Group presented a feasibility study for Station 46. The board members will be receiving an electronic copy of the draft study, which consists of the proposed site plan, floor plan, and budget for review. Chief Clark highlighted the primary objectives of the renovations at Station 46: to provide appropriate gender accommodation in the bathroom facilities and to house all command staff in one location. Follow-up discussions were held on the timing of feasibility studies and future renovations for Stations 46, 48 & 49.

Fire & EMS Operation Report

Chief Clark reported that he finished his last session of the Fire Service Executive Development Institute and graduated on December 12th. From his sessions, he experienced incredible growth, valuable networking opportunities, and executive-level coaching. He is currently seeking his next opportunity for leadership development.

EMS Service Meeting – The EMS Service meeting is currently on hold.

EMT Hiring – The EMT hiring process has concluded after a successful testing and interview process. Offers were extended to the top 3 candidates, all of whom are already certified EMTs. We are pleased to report that all 3 have accepted their offers and will begin on January 15th. We will no longer be participating in PRP's EMT class and instead, the new EMTs will undergo 2 weeks of classroom instruction led by BC Prather and Major Davis, followed by 2 weeks of precepting on the ambulance. This new approach to hiring and training is designed to cultivate long-term, dedicated employees and instill a strong sense of pride in the department.

Assistant Chief Riordan informed the board of an employee who will be returning to work in January after a long-term medical leave of absence.

There were no EMT statistics for November provided in the board package due to CAD updates. Assistant Chief Riordan will provide them when they are available.

Executive Session

A motion was made by Trustee Alan Lewis to go into an executive session of the board members for discussion of a legal matter. Second by Treasurer Mike Abell. Motion Carried. The session began at 5:16 PM. Motion by Trustee Alan Lewis to adjourn the

executive session at 5:46 PM. Second by Treasurer Mike Abell. Motion Carried. There was no decision made during executive session.

Chief Clark reminded the Board about the Education Session on January 15th, led by Mo Byrnes, for those who have not attended one of these sessions in the past. Please let Chief Clark know of your interest if you would like to attend.

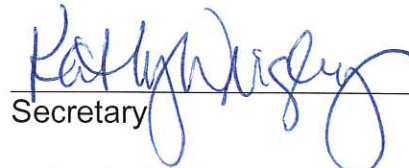
Adjournment

There being no further discussion to be brought forth, the meeting was adjourned at 5:52 PM. Motion by Trustee Brendan Montgomery. Second by Treasurer Mike Abell. Motion Carried.

The next meeting of the St. Matthews Fire Protection District Board of Trustees is scheduled for 4:00 PM on Thursday, January 16, 2025.

The next meeting of the Jefferson County Suburban Fire Service is scheduled for January 16, 2025.


Chairman


Secretary

*Supporting documents as referenced may be obtained by contacting the
St. Matthews Fire Protection District.*